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25X1

30 July 1953

REPORT FOR THE WEEK OF 27 - 31 JULY

To: The Deputy Director of Training (G)

From: Management Training Division

Accomplishments

Commenced the initial phase of the Human Resources Program with 12 Branch Chiefs and equivalent staff of the Logistics Office.

General

25X1

[redacted] concerning revision of Evaluation Sheets for Clerical Training Branch activities. The large volume of trainees and the relatively small staff make it necessary to shorten the current evaluation reports. Further discussion on 10 August. 25X1

It is impossible to get any reliable, definite information from the General Services Office concerning dates for moving the people into Curie Hall. If we can get them to postpone the move of the Clerical Induction Section until the end of August, it will greatly simplify our problems of operation. From all the information we can glean, no move is now contemplated until about 15 August. 25X1

[redacted] a new secretary for this Division, is now fully cleared and will be working at [redacted] helping [redacted] and taking some training for herself, until early in September. 25X1

[redacted] is in her fourth week of BIC training. 25X1

[redacted] commenced the BIC(CS) training on Monday. 25X1

I am planning to attend the Seminar on USSR at SAIS, 10 - 14 August.

Chief, Management Training Division

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